

# **PENN TOWNSHIP MUNICIPAL AUTHORITY**

## **Minutes From Regularly Scheduled Meeting**

**May 3, 2006**

A regularly scheduled meeting of the Penn Township Municipal Authority was held on Wednesday, May 3, 2006 at 7:03 p.m. in the Penn Township Municipal Authority Office located at 2585 Route 522, Selinsgrove, PA. Chairman Neal Smith presiding.

### ***MEMBERS PRESENT:***

Chairman Neal Smith, Vice-Chairman Darwin Swope, Secretary Gregory Aungst, Treasurer Timothy Laubscher and Assistant Secretary/Treasurer Thomas Ferry

***Member(s) Absent:*** None

### ***OTHERS PRESENT:***

Solicitor Robert M. Cravitz, Esq., Inspector Pete DeWire of PECO Consultants, Inc., Administrative Secretary Susan Seebold and Engineer Kevin Shannon of Gannett Fleming, Inc.

### ***VISITORS PRESENT:***

Andy Keister of Larson Design Group, Father Ted Keating & Mike Schlenker of St. Pius X Catholic Church, Michael Savidge, Rick Savidge and Glen Swope

### ***MINUTES:***

The Authority members reviewed the minutes of the April 6, 2006 PTMA meeting. A motion was made by Assistant Secretary/Treasurer Thomas Ferry to approve the minutes from the April 6, 2006 Penn Township Municipal Authority meeting as presented. Vice-Chairman Darwin Swope seconded the motion and unanimously approved

### ***PUBLIC COMMENT:***

*No one present to be heard.*

### ***CORRESPONDENCE:***

#### ***Map Filing Cabinet – Penn Township Board of Supervisors:***

The Authority members reviewed the April 19, 2006 letter from the Penn Township Board of Supervisors declining the Authority's offer to purchase the Supervisors' two-year old map file that matches the Authority's for the going rate of a cabinet equivalent to the one they own. After a brief discussion, the Authority office was directed to purchase a map filing cabinet equivalent to the ones the Authority currently owns.

### ***ST. PIUS X LAND DEVELOPMENT:***

The Authority members and representatives of the St. Pius X Catholic Church discussed the possibility running an additional 650 feet of water line from the water system point of entry at the University Avenue / Bel-Mar Drive connection point to the edge of the St. Pius X property, at which point the church would connect their water lateral to the PTMA water system. It shall be noted that if the water main is constructed from this connection point, the property owners in said area will have the advantage of fire hydrant protection, not to mention, the capability of connecting to the public water system. After a moderate discussion, Chairman Neal Smith motioned to reimburse the St. Pius X Catholic Church through reduced tapping fees or other means up to \$40,000.00 for the construction of approximately 650 feet of water line along Bel-Mar Drive. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

***(Andy Keister, Father Ted Keating & Mike Schlenker left the meeting at 7:27 p.m.)***

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### ***PHEASANT RIDGE:***

Michael and Rick Savidge came before the board to request a reduction in their water and sewer letters of credit, since the sewer line construction is completed and the water line construction is scheduled to be completed on Friday, May 05, 2006. After a brief discussion and upon Inspector Pete DeWire's inspection and approval of the Pheasant Ridge sewer line construction, Vice-Chairman Darwin Swope motioned to reduce the Irrevocable Letter of Credit for the Pheasant Ridge sewer line to fifteen percent (15%) of the construction cost totaling \$15,856.67. Vice-Chairman Swope further motioned that upon Inspector Pete DeWire's inspection and approval of the Pheasant Ridge water line, to reduce the Irrevocable Letter of Credit for the Pheasant Ridge water line to fifteen percent (15%) of the construction cost totaling \$16,687.02 with both aforementioned letters of credit being valid for a period of eighteen (18) months from the date of acceptance of dedication. Secretary Gregory Aungst seconded the motion and unanimously approved.

*(Michael & Rick Savidge left the meeting at 7:38 p.m.)*

### ***PAWLING STATION BUSINESS PARK – SIDCO:***

The Authority reviewed the May 2, 2006 letter from Kenneth Estep of Mid-Penn Engineering Corporation concerning the water and sewer capacity for the Pawling Station Business Park Land Development. After a brief discussion, Chairman Neal Smith motioned to approve Gannett Fleming, Inc. to determine if 44 EDUs of sewer capacity is available through the PTMA South Clifford Road Trunk Line. Chairman Smith further motioned that if said capacity is available, to send a letter to Kenneth Estep of Mid-Penn Engineering Corporation stating that the Penn Township Municipal Authority and its engineer have preliminarily reviewed his May 2, 2006 letter concerning the proposed Pawling Station Business Park land development. It shall further state that upon review PTMA finds that public water facilities are available based on the estimated 44 EDU's and sewer facilities are available based on an estimated total average sewage flow of 12,000 gallons per day (44 EDU's at 275 gallons per day per EDU) to serve the proposed 9 lots in the aforementioned Land Development. It shall also state that the estimated flows will not cause an over-load on the PTMA water or sewer system in the projected 5 years. The letter shall note that the Authority will accept the proposed connections to the public water and sewer systems upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. It shall also note that approval by the Eastern Snyder County Regional Authority (ESCRA) (treatment capacity) is also required in order to proceed with this project. The aforementioned letter shall further state that prior to further plan review, a water escrow account in the amount of \$3,500.00 and a sewer escrow account in the amount of \$3,500.00 totaling \$7,000.00 must be set up with the Authority office. It shall also state that the escrow funds will be used for Engineering & Legal review of all water and sewer plans for the said development along with associated inspection fees by the Authority's Inspector with any unused funds being returned upon the final completion of the project. An additional note will be included stating that the engineering fees to determine capacity will be deducted from the escrow accounts. Vice-Chairman Darwin Swope seconded the motion and unanimously approved.

### ***GARY WALTER PROPERTY:***

Chairman Neal Smith reported that at the last Eastern Snyder County Regional Authority (ESCRA) meeting, the board reviewed a PTMA letter concerning the Gary Walter Property. Upon this review ESCRA's solicitor, Karen Hackman, suggested that she research the legal aspects of ESCRA accepting flows from outside the four member municipalities. Chairman Smith explained that according to Ms. Hackman, due to the ESCRA bond issue, a service area is defined and carries some stipulations. Since there was not a formal request by the developer and no escrow was established with ESCRA, no action was taken. Because said legal aspects are pertinent to PTMA review, Mr. Gary Walter approved the review by Ms. Hackman using the escrow funds established with PTMA. Further discussion was tabled until Solicitor Karen Hackman concludes her research.

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### ***OLD COLONY ROAD SEWER MAIN EXTENSION FEASIBILITY STUDY:***

Pete DeWire of PECO Consultants, Inc. presented three potential sewer line extension routes for the proposed Old Colony Road sewer main extension as part of the Old Colony Road Feasibility Study. The board members reviewed and discussed at length the three potential options along with the possibility of the three homes connecting into the existing low pressure sewer main that runs from the Snyder County Prison, along Old Colony and Quarry Roads ending at the existing PTMA manhole number M12 on Quarry Road. Two of Three home owners affected by this feasibility study, Glen Swope and PTMA Vice-Chairman Darwin Swope, stated that the homeowners in this area have been historically against connecting to the low pressure sewer main primarily due to the costs of purchasing and maintaining the grinder pump systems that would be required in their homes. After further discussion and due to an estimated \$60,000.00 cost to construct a gravity sewer main extension in this area, Treasurer Timothy Laubscher motioned to authorize Gannett Fleming, Inc. to conduct a Feasibility Study and Cost Analysis to have the three homes, which were included in the Old Colony Road Sewer Main Extension Feasibility Study, connect to the existing low pressure sewer main using grinder pump systems. Secretary Gregory Aungst seconded the motion with Vice-Chairman Darwin Swope abstaining. Motion Passed.

*(Glen Swope left the meeting at approx. 10:00 p.m.)*

### ***J & D EISENHART REALTY LLC LAND DEVELOPMENT:***

After the Authority members reviewed the May 1, 2006 letter from Robert Bickhart of Gerald E. Bickhart & Sons, Inc. concerning the proposed J & D Eisenhart Realty, LLC Land Development, Chairman Neal Smith motioned to send a letter to Mr. Bickhart stating that the Penn Township Municipal Authority has reviewed his May 1, 2006 letter requesting water and sewer capacity for the proposed J & D Eisenhart Realty, LLC Land Development. It shall further state that upon review PTMA finds that public water and sewer facilities are available based on an estimated 1 Equivalent Dwelling Units (EDU) @ 175 gpd/EDU (80 gpd) per quarter for the aforementioned development located on combined lots 5 and 3B of the Peachey Industrial Park situated along Universal Road in Penn Township. It shall also state that the estimated flows will not cause an over-load on the PTMA sewer system in the projected 5 years. The said letter shall note that the Authority will accept the proposed connections to the public water and sewer systems upon compliance with all of the Authority's rules, regulations, requirements and specifications pertaining to connections. It shall further note that approval by the Eastern Snyder County Regional Authority (treatment capacity) is also required in order to proceed with this project. It shall also note that prior to the plan review, a water escrow account in the amount of \$1,500.00 and a sewer escrow account in the amount of \$1,500.00 totaling \$3,000.00 must be set up with the Authority office, which will be used for Engineering & Legal review of all water and sewer plans for the said development along with associated inspection fees by the Authority's Inspector with any unused funds being returned upon the final completion of the project. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

### ***ANNUAL WATER SYSTEM INSPECTION / REPORT:***

Engineer Kevin Shannon reported that Gannett Fleming, Inc. is in the process of scheduling a PTMA water system inspection with PTMA Operator Scott Sharp and PTMA Operator Rick Kline. Further discussion was tabled until the annual water system inspection is completed.

### ***PTMA WATER & SEWER SYSTEM MAP:***

The Authority members discussed the need to replace the outdated PTMA water and sewer system map. After a brief discussion, Chairman Neal Smith volunteered to contact Snyder County Courthouse and the Selinsgrove Borough concerning possible options.

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### ***CHAIRMAN'S REPORT By Neal Smith:***

Chairman Neal Smith stated that he had nothing further to report.

### ***INSPECTOR'S REPORT By Pete DeWire of PECO Consultants, Inc.:***

#### ***Pump Station Inspection – Kappe Associates:***

Inspector Pete DeWire reported on the PTMA sewer pump station inspections conducted recently by Kappe Associates, Inc. After the Authority members reviewed and briefly discussed the May 1, 2006 inspection report from Kappe Associates, Inc., the Authority office was directed to contact PTMA Operator Scott Sharp and have him (1) contact R. C. Stahlnecker Co. to clean the wet wells in all three of the sewer pump stations, (2) install the chains on the Salem Road Pump Station pump and (3) monitor the Meadowview Estates Pump Station on a daily basis as he does for the other two sewer pump stations and include all data on their monthly report.

### ***OPERATOR'S REPORT By Scott L. Sharp:***

The Authority members reviewed the Monthly Operating Report submitted by PTMA Operator Scott L. Sharp. (See Attachment A)

### ***TREASURER'S REPORTS By Timothy Laubscher:***

The Authority members reviewed the financial reports. (See Attachment B and C.)

Secretary Gregory Aungst motioned to approve the Payments and Time Cards as presented. Treasurer Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

### ***ADJOURNMENT:***

With no further business to discuss Secretary Gregory Aungst motioned to adjourn the May 3, 2006 PTMA meeting at 10:19 p.m. Assistant Secretary/Treasurer Thomas Ferry seconded the motion and unanimously approved.

***Respectfully Submitted,***

***Susan L. Seebold, Administrative Secretary***

***Penn Township Municipal Authority***